

## LANDSCAPE ARCHITECTS SECTION MEETING

### MINUTES

The Landscape Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 6, 2007, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Vaughn B. Rinner  
William H. Spell

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Mark N. Courtney, Executive Director  
Marian H. Brooks, Program Administrator  
Michelle Gowen, Administrative Assistant  
Earlyne Perkins, Legal Analyst

No representative was present from the Office of the Attorney General.

Mr. Spell, Chair, called the meeting to order at 9:03 a.m.

#### Call to Order

Ms. Rinner moved to adopt the agenda as written. Mr. Spell seconded the motion which was unanimously approved by members Rinner and Spell.

#### Approval of Agenda

**Public Comment Period** – Rob McGinnis, a representative of the Virginia Chapter of ASLA, was present to inform the Board that he is the Virginia Chapter of ASLA's liaison to the Board and they will be making more of a presence at the meetings in the future.

#### Public Comment

Regarding **File Number 2007-04062, Donald Albert Nesmith**, Mr. Spell reviewed the Consent Order as seen and agreed to by Mr. Nesmith. Mr. Spell recommended that the Board approve the Consent Order which cites a violation of 18 VAC 10-20-710.B of the Board's regulations. For this violation Mr. Nesmith agrees to a \$750.00 fine and \$150.00 in Board costs for a total monetary penalty of \$900.00. As the reviewing Board member, Ms. Rinner was not present during the discussion.

#### File Number 2007-04062, Donald Albert Nesmith

Ms. Rinner informed the Section that the new bylaws were approved at the CLARB Annual meeting in Cleveland. Other items of interest discussed at the meeting was the new Executive Director and the great transition CLARB

#### Report from CLARB Annual Meeting

has made with the state boards assistance.

The Section members were provided with a letter from Mr. Hawkins, a certified Landscape Architect, which states VDOT is not accepting his site plans (which include storm water management) and requiring they be sealed by a Professional Engineer. Ms. Rinner noted that this matter was discussed at the APELSCIDLA Board meeting in December of 2006 where the Board acknowledged that Landscape Architects are, in fact, qualified to prepare these site plans. Ms. Rinner moved to recommend to the Board that certified Landscape Architects may be qualifies to design site plans (including storm water management systems) with the proper education, training, and experience in accordance with subsection A of regulation 18 VAC 10-20-730. Mr. Spell seconded the motion which was unanimously approved by members: Rinner and Spell.

**Review**  
**Correspondence**  
**Regarding**  
**Preparation of**  
**Site Plans by**  
**Landscape**  
**Architects**

The Section members were provided with various correspondence received from CLARB.

**Review of**  
**Information**  
**from CLARB**

Mr. Courtney reminded the Section members that their annual Financial Disclosure Statements are to be completed and returned to the Board office no later than December 1, 2007.

**Other Business**

Mr. Courtney also noted that the APELSCIDLA Board meeting will be December 13, 2007.

Conflict of Interest forms were completed by all members present.

**Conflict of**  
**Interest Forms**

There being no further business, the meeting was adjourned at 9:22 a.m.

**Adjourn**

---

William H. Spell, Chair

---

Jay W. DeBoer, Secretary